

THE UNIVERSITY OF TEXAS AT SAN ANTONIO

DOCUMENTS AND PROCEEDINGS OF THE GRADUATE COUNCIL
ACTION MINUTES

March 7, 2002

Room 4.03.08
John Peace Library Building
3:30 p.m.

The fifth meeting of the Graduate Council for the 2001-2002 academic year was held in Room 4.03.08 John Peace Library Building, March 7, 2002.

Present: Ron Alexander, Stephen Amberg, Stephen Bach, Robert Bayley, Frances Colpitt, Robert Fuhrman, Jack Himelblau, Rosalind Horowitz, John Eugene, Michael Kelly, James McDonald, Bill Mullen, Dibs Sakar, Ted Skekel, David Thompson, Raydel Tullous, Maggie Valentine, Amparo Villanueva, Dorothy Flannagan, Diane Walz, Rocky Shih, and Kenneth Wunderlich

Absent: Mark Alford, Thomas Bylander, Aaron Cassill, Ryan Craig, Glenn Dietrich, Keith Fairchild, Michael Gilbert, Daniel Hogenauer, Luis Haro, Fred Hudson, Palani-Rajan Kadapakkam, Carole Anne Leezer, Neil Maurer, Hugh Maynard, Juan Mora-Torres, Alan Morris, Nestor Sanchez, Heather Shields, Ram Tripathi, Arturo Vega, Pablo Vila, Esther Wheeler, Su Zhou, and Yu Zhou

Excused: James Balentine, Christopher Borman, and Juan Gonzalez

Visitor: Richard Diem

I. Call to Order and taking of attendance.

The meeting was called to order at 3:42 p.m. by Council President, Chia-Shun (Rocky) Shih.

Current membership: 40 faculty, 5 students, 2 *ex officio*
Present: 19 faculty, 1 student, 2 *ex officio*

Dr. Shih announced that, since we do not have a quorum, matters requiring a vote will either be delayed until next month's meeting, or will be handled by an electronic mail vote.

II. Approval of Minutes

The minutes from the February 5, 2002 meeting were distributed. An email vote to approve these minutes will be conducted.

III. Reports

A. Council Chair. (No report)

A motion was made and seconded, and the Council voted unanimously to allow Dr. Richard Diem to speak in the meeting. Dr. Shih then asked if Dr. Diem would address the Council to explain Agenda item III.D.1. Dr. Diem spoke to this issue and answered some questions from Council members. Dr. Fuhrman asked that some questions be deferred until Agenda item III.D.1 so that he could address them.

B. Interim Dean of Graduate Studies.

No formal report.

C. Secretary

1. Presented the revised report on Graduate enrollments by degree program to determine Council seats for the 2002-2003 academic year. (Attachment A)
2. Changes to Council membership were announced. A revised membership roster was distributed.
3. Announced results of elections in colleges for student representatives for 2002-2003 academic year.
4. Dr. Horowitz announced replacements for vacated positions on the Graduate Council Committees. (See handout distributed at the meeting.)

D. Committee on Graduate Programs and Courses

Dr. Fuhrman presented the Committee's re-statement of Attachment C (Agenda), the wording from the undergraduate catalog relevant to undergraduates taking graduate courses. An email ballot will be sent to Council members with the proposed undergraduate guidelines.

E. Membership Committee

The Committee recommended acceptance of eight new members to the Graduate Faculty (Agenda, Attachment D). The recommendation of the Committee will be emailed to Council members for a vote before the next meeting.

F. Committee on Graduate Program Evaluation

1. Dr. Skekel reported that the reviewers for the sociology degree program were currently here. Their report is due 4/1/02.
2. The report on the four follow-up meetings from last year's reviews will be presented at the next meeting.
3. The Committee has identified nine degree programs that are scheduled for review during this academic year, and sixteen programs are scheduled for next year. Because this represents an enormous amount of time and effort, the Committee is investigating possible methods to handle the workload, such as staggering the reviews across more years and using input from already scheduled outside accreditation reviews. The Committee intends to send out a survey to identify how many of our graduate programs undergo an outside review process for accreditation or other purposes.

G. Committee on Academic Policy and Requirements

Two amendments to the Bylaws were proposed. (see Agenda Attachment E). There was significant discussion on the proposal to limit the number of representatives to one per degree program. These amendments will be discussed at the next meeting of the Council in April.

IV. Unfinished Business

V. New Business

VI. Adjournment

The meeting adjourned at 4:39 p.m.

Attachment A

Graduate Enrollments by Degree Program
Spring Semester 2002
Representation for 2002-2003

corrected 3/4/02

Degree Program	Number of Students	% of University Total	Number of Representatives
College of Business			
Masters of Business Administration	369	15.99%	2
Masters of Professional Accounting	30	1.30%	1
MBA, International Business	21	0.91%	1
MA, Economics	14	0.61%	1
MA, Finance	31	1.34%	1
MS, Management of Technology	55	2.38%	1
MS, Information Technology	41	1.78%	1
Master of Taxation	14	0.61%	1
Student Total	575	24.91%	9
College of Liberal and Fine Arts			
Master of Fine Arts	19	0.82%	1
MA, Architecture	17	0.74%	1
MA, Art History	10	0.43%	1
MA, English	68	2.95%	1
MA, Spanish	22	0.95%	1
Master of Music	19	0.82%	1
MA, Anthropology	29	1.26%	1
MA, History	57	2.47%	1
MA, Political Science	29	1.26%	1
MS, Psychology	15	0.65%	1
MS, Sociology	15	0.65%	1
Student Total	300	13.00%	11
College of Sciences			
MS, Chemistry	8	0.35%	1
MS, Biology	62	2.69%	1
PhD, Biology	32	1.39%	1
MS, Computer Science and Systems Design	64	2.77%	1
PhD, Computer Science	14	0.61%	1
MS, Environmental Sciences	39	1.69%	1
MS, Mathematics	38	1.65%	1
MS, Biotechnology	48	2.08%	1
MS, Geology	15	0.65%	1
Student Total	320	13.86%	9
College of Engineering			
MS, Civil Engineering	48	2.08%	1
MS, Electrical Engineering	72	3.12%	1
MS, Mechanical Engineering	20	0.87%	1
Student Total	140	6.07%	3
College of Education and Human Development			
MS, Bicultural-Bilingual Studies	89	3.86%	1
Ph.D. in Culture, Literacy and Language	6	0.26%	1
MA, Counseling	313	13.56%	2
MA, Education	443	19.19%	2
Ed.D, Education	29	1.26%	1
Student Total	880	38.13%	7
College of Urban and Professional Programs			
MS, Justice Policy	13	0.56%	1
Master of Public Administration	80	3.47%	1
Student Total	93	4.03%	2
University Total	2308	100.00%	41